



GUIDELINES AND POLICIES FOR EXHIBITORS

The 51th Annual Blackstone Arts & Crafts Festival on September 12th and 13th, 2020

- Show hours are Saturday, September 12th, and Sunday, September 13th, from 10:00 a.m. until 5:00 p.m.
- If you are a food vendor or plan to offer food or drink samples, you are required to complete a Temporary Restaurant Permit before August 10, 2020. Contact Bev Ambs at 434-294-0280 or chamber@blackstoneva.com or the Chamber website blackstoneva.com for this form. You must also provide proof of General Liability Insurance if you are going to cook on site.
- If you are going to offer services or games that could possibly result in injury (examples: Timbersports, Wild West Show, Encampments, petting zoo, bouncy houses, etc.), you must also provide General Liability Insurance.
- Upon your arrival at the festival grounds, please register at the Gazebo located on the Schwartz Tavern grounds where you will receive a packet with important festival information. The alternate location for rainy weather will be in the Armory.
- You will be required to provide your vehicle license number when you arrive at the Gazebo in case we need to have a vehicle moved during the event. The Vendor parking area is for your convenience. NO vehicles are allowed to be parked in any other festival areas, due to safety concerns.
- You may register and set up your booth on Friday, September 11th between 2:00 and 7:00 p.m. or on Saturday, September 12th between 7:00 and 9:00 a.m.
- Exhibitor booths should be ready to open by 9:30 a.m. on Saturday.
- When setting up, please observe the marked area for each booth and do not extend beyond your assigned space.
- **Once you have unloaded your vehicle, please move it promptly to the vendor parking area to allow others access to unload. Due to the limited space for vendors to unpack, we ask that you just unload at your booth site and move your vehicle so others may do the same.** A map designating exhibitor parking will be given to you when you register.
- Booths should remain open and be staffed at all times during festival hours.
- Exhibitors are responsible for loading and unloading exhibits, crafts and equipment. No vehicles will be allowed in the Exhibitor areas during show hours.
- Exhibitors must request electrical service at the time of initial application and will need to provide their own heavy-duty extension cords and tape to cover cords in traffic areas.
- **Night security will be provided on both Friday and Saturday; however, the show sponsors are not responsible for loss or damage to your equipment, displays or crafts. In case of a theft or incident during show hours, please call the Chamber cell 434-294-0280 immediately!**
- The Chamber of Commerce expects all Exhibitors to act in a courteous and professional manner. We reserve the right to deny admittance to future Festivals to those who do not uphold these standards. If you should have any concerns, please come to the Gazebo.